



Meeting Minutes

Team	GOVERNING COUNCIL	Date of meeting	Monday 31 st October 2022 at 6pm
Chair	Katherine Loney	Location	Willunga High School

Attendees	Katherine Loney, Kim Hughes, Jason Loney, Kerri Hall, Lisa Atkinson, Anthony van Ruiten, Jenni Mitton, Louisa Best, Belinda Turner, Haley Przibilla, Alison Sanders, Rebecca Daebler
Apologies	
Absent	
Attachments	Finance Reports September

We acknowledge that we are meeting on the traditional country of the Kurna people and we pay our respect to Elders past, and present. We recognise and respect their cultural heritage, beliefs and relationship with the land, which continue to be important to the Kurna people living today.

Acceptance of Previous Minutes

Moved	Jenni Mitton
Seconded	Alison Sanders
Amendments	N/A

Materials & Services Charge 2023 – acceptance of charge

Name	Item	Actions (Who & When)
Kim, Anthony, Katherine	No added parents in attendance; no communication received. Katherine proposes: <ul style="list-style-type: none"> new M&S fee of mainstream \$500 plus subject fees endorsed FLO students \$355 endorsed Jenni seconds; all members in favour Katherine proposes polling community; Louisa seconds, all members in favour	Kim to organise community poll for distribution electronically

Actions from Previous Meetings / Business Arising

Name	Action	Current Status
Louisa, Anthony, Haley, Pam	Anthony to liaise date for finance meeting with Louisa and Pam	Completed
Anthony, Katherine	New Governing Council constitution	Anthony to clarify one thing before we all vote on new structure at next meeting
Anthony	Write thankyou letter on behalf of the school and Governing Council to outgoing GP from DOC Program	Anthony to follow up
Haley, Phil, Caleb	Ask Student Voice reps for their input into Nola's farewell <ul style="list-style-type: none"> Hayley contacted school captains; waiting to hear back 	Haley to follow up at end of week if not heard by then



Agenda

Topic lead	Item	Actions (Who & When)
1. Correspondence In	<ul style="list-style-type: none"> • Canteen Manager applications • Letter re school/speed zone from Jo Sachs (Minister for Police etc). Had received correspondence from Leon Bignell and Tom Koutsatonis. Sought advice from DTPI, who will undertake review of area in question and investigate our request further. 	
2. Correspondence Out	N/A	

Reports

<p>Principal</p>	<p>Hectic time within last term or so – additional planning for next year, redesigning staffing and leadership teams. Reduced year level coordinators.</p> <p>Advertised positions for sports coordinator, learning culture & wellbeing, arts coordinator, internationalised curriculum position, inclusion leader in addition to teaching positions (arts, two maths positions, agriculture, two tech studies positions) due to contracts being converted to permanency. Still band 1 leader for FLO to start.</p> <p>Welcome to new staff; helps to bring new perspectives and refreshes the staff team.</p> <p>Royal Show – amazing outcomes; most professional steer team, best handler, best red wine, best wine label, highest scoring steer, best orchid display, amongst others. Fantastic acknowledgement of students’ efforts and teachers’ contributions and connections with students.</p> <p>Year 12 Graduation this Thursday; most disruptive year so far during covid period – students fatigued and regularly challenged by uncontrollable factors. Will hopefully develop more resilient citizens of the world as a result of the many challenges they have faced.</p> <p>DOC program – met with Delia last Tuesday re strategies moving forward. Has been huge positive for the school having access to program. Obviously, time has to be prioritised to emergency departments, but means support for our children is lost. Big hurdle is gaining a psychologist onsite prior to a doctor, so the GP has a psych to be able to refer students to. Ideally a psychologist and clinical social worker, or a psychiatrist. Unfortunately no longer feasible for medical professionals to provide bulk-billed services. Youth</p>	
-------------------------	--	--





	workers on site. Potentially seek services of registrar, with Delia willing to support the registrar in the position. Another possibility is online services for psychology and speech services, provided to country schools.	
Finance	<p>Attachments distributed with agenda via email: <u>Finance Reports September</u> Canteen Balance Sheet Sept, Canteen Profit Loss Sept, Consolidated Balance Sheet Sept, Consolidated Profit Loss Sept, Governing Council Reports Sept</p> <p>Everyone has sighted reports.</p> <p>Louisa proposes reports are tabled and accepted; Katherine seconds, all members in favour.</p> <p>Write offs – Louisa proposes invoice for fees last year of \$500 (school card approved this year for someone, so department won't pursue last year's charge); Belinda seconds, all members in favour.</p>	
Staff	Teacher's Day –Principal Tour was on Friday, so morning tea and gifts in teacher's pigeon holes today.	
Student Voice	N/A	

General Business

Katherine, Jenni, Kim	<p>Recruitment of Canteen Manager</p> <p>Still in progress; lots of applications received and closed Friday.</p> <p>Important to connect with school community, and maintain management of service.</p> <p>Would successful applicant consider involving students in the operations of the canteen, and could this be counted towards students' schooling results?</p> <p>Ask Nola what she thinks applicant will need to be successful.</p> <p>Katherine and Jenni to be supported by Kim's guidance and expertise to interview candidates.</p>	
Kim	<p>Canteen Insurance - \$686 per year</p> <p>Historically had insurance from provider; recent years schools have realised education dept would cover some of the costs covered by the insurance. Only items not covered by dept is loss of stock as a result of equipment failure (eg. freezer stops working) – we pay first \$250 as part of claim. Often excess and loss of stock does not exceed current insurance premium of \$686. Do we</p>	





	<p>onto that cost each year, or do we continue to pay it? Could create a reserve account on the balance sheet to fund equipment upgrades and repairs/replacements.</p> <p>Canteen currently operates in a way that is profitable and effective, so would not necessarily need to keep that money aside.</p> <p>Governing Council all in favour of not renewing canteen insurance. Jenni moves, Jason seconds.</p> <p>Jenni proposes that we put \$686 into reserve account, Alison seconds; all in favour.</p>	<p>Kim to create a 'reserve account' in the finance report/balance sheet to set aside these funds for future</p>
Jenni	<p>Farewell gifts – Nola (and possibly retiring volunteers) – potentially give at awards night, staff meeting, etc to acknowledge contributions.</p>	<p>Anthony to amend program for awards night to include thanks to Nola</p> <p>Jenni to organise gift; Anthony suggests glass cheese platter keepsake from local Glass Studio</p>
Katherine	<p>End of year meeting – typically done as a dinner to thank everyone for their services to the council.</p> <p>Alma has side room for community meetings, etc.</p>	<p>Jenni to book table at Alma Hotel on behalf of Governing Council</p>
Haley	<p>School parent engagement survey</p> <p>Results positive – 151 parents responded, highest amount in very long time.</p> <p>Communication with families rated really positively; in top two. Bottom two relate to how parents can support student learning – how do GC propose staff do this?</p> <ul style="list-style-type: none"> • Possibly connect with wellbeing resources, professionals (speech, OT, etc), and share content on facebook page, via emails. 	
Alison	<p>Students vaping, creating/sharing explicit content online – how can we educate students and their families on the unfortunate but real occurrence in schools today?</p> <ul style="list-style-type: none"> • Governing Council advocates the provision of information sessions to families about how to support children with these occurrences and how to minimise risks 	<p>Anthony and Haley to investigate potential sources of support to provide to families and transitioning students</p>
Lisa	<p>Isaac Miller award – what is the purpose of the award, and can we invite his mum to present the award each year in his honour?</p>	

Meeting Closed: 7:27pm

Next Meeting: 5th December 6pm @ Alma Hotel (TBC).