



Meeting Agenda

Team	GOVERNING COUNCIL	Date of meeting	Monday 12 th September 2022 at 6pm
Chair	Katherine Loney	Location	Willunga High School

Attendees	Anthony Van Ruiten, Katherine Loney, Jason Loney, Alison Sanders, Jenni Mitton, Belinda Turner, Sonja Mercer
Apologies	Hayley Przibilla, Kim Hughes, Rebecca Daebeler, Kerri Hall, Louisa Best, Lisa Atkinson
Absent	Laura McCard
Attachments	<ul style="list-style-type: none"> • Previous meeting's minutes (8/8/22) • Governing Council Constitution <ul style="list-style-type: none"> ○ Willunga High School Governing Council Constitution (proposed) ○ Leadership Structure • Principal's report 12/9/22 • Finance reports <ul style="list-style-type: none"> ○ Budget Area Details Aug, Canteen Balance Sheet Aug, Canteen Finance Report Aug, Canteen Profit Loss Aug, Consolidated Balance Sheet Aug, Consolidated Profit Loss Aug, Non Budget Expense Revenue • Mobile Phone usage <ul style="list-style-type: none"> ○ WHS Student Use of Mobile Phones and Personal Devices Key Process Consultation Draft ○ WHS Student Use of Mobile Phones and Personal Devices Policy Consultation Draft

We acknowledge that we are meeting on the traditional country of the Kurna people and we pay our respect to Elders past, and present. We recognise and respect their cultural heritage, beliefs and relationship with the land, which continue to be important to the Kurna people living today.

Acceptance of Previous Minutes

Moved	Jason
Seconded	Jenni
Amendments	N/A

Actions from Previous Meetings / Business Arising

Name	Action	Current Status
Louisa, Anthony, Hayley, Pam	Anthony to liaise date for finance meeting with Louisa and Pam	Louisa not here, Anthony to follow up
Katherine, Anthony	Letter re speed limit: <ul style="list-style-type: none"> • Anthony to ask Jackie to put letter on letterhead. • Katherine to email Jackie a list of who the letter is going to 	Leon forwarded letter to several members incl. Tom Koutsatonis; Deputy Mayor only person who really understood our intention and has forwarded our info to DTI. Katherine will see what comes of it, resend reworded letter if necessary.
All members	Governing Council constitution: nominate how many people we want on our GC and submit by the end of the year	Agenda item created: to be addressed during General Business
Anthony	Write thankyou letter on behalf of the school and Governing Council to outgoing GP from DOC Program	Ongoing; revisit next meeting
Hayley, Phil, Caleb	Ask Student Voice reps for their input into Nola's farewell	No word from Hayley, Phil or Caleb yet on SV voice





Agenda

Topic lead	Item	Actions (Who & When)
1. Correspondence In	Resignation Letter – Nola Bishop <ul style="list-style-type: none"> Resignation effective from end of year; begin advertising position in enough time (potentially advertise beginning of term 4) for training, handover period, etc. A lot of price rises from suppliers have occurred but not passed onto students. Operation of canteen heavily reliant on volunteers. Possibly form a sub-committee to crunch numbers, devise role responsibilities, write advertisement, etc. 	Jenni to head up the sub-committee and help drive things forward.
2. Correspondence Out	N/A	

Reports

Principal	As per Anthony's report <ul style="list-style-type: none"> Successful year at the Show for the school in Olive Oil, Orchids, Led Steer and Marino Whether competitions; wine competition results to come next week. Sold out of shiraz at the school, only rose Leadership restructured to suit smaller school size due to enrolments; positions as per report. Excited to see how new structure plays out. Not as many parents attended course confirmation day/night as school would have liked; subject selections are now in, next step is allocations. Materials & Services fees – conscious of adding to cost of living burden at the moment, so recommending to keep it at \$500 for 2023 but increasing in 2024 in line with increased cost of delivering the curriculum. <ul style="list-style-type: none"> Jenni proposes two small increases over two years as opposed to one larger increase in the second year M&S fees meeting 6pm 31st October 	Anthony to send out communication informing families of meeting
Finance	As per reports <ul style="list-style-type: none"> Canteen has \$21000 cash in bank, running at surplus of \$2790 <ul style="list-style-type: none"> Jenni moves canteen report, Jason seconds Company Report Budgetary Position <ul style="list-style-type: none"> 31-32% of school population on School Card Reset room refurbished 	



	<ul style="list-style-type: none"> ○ Site funded works include signage that has been designed for school to make it easier to find places; Kurna artwork for acknowledgement ○ Non-budget expenditures include MetroCard recharge, laptop maintenance, uniform costs ○ Approval requested for bad debt write-off for \$500 for school card – Alison moves, Jenni seconds ○ Company report moved by Belinda, Alison seconds 	
Staff	N/A	
Student Voice	N/A	

General Business

Anthony	Recruitment of Canteen Manager – refer to 'Correspondence In' section	
Anthony	Materials and Services charge for 2023 – refer to 'Principal's Report' section	
Anthony	<p>GC constitution – makeup of the Governing Council reflecting the ongoing change to the size of our school</p> <ul style="list-style-type: none"> ● Proposed constitution needs to be approved by the Minister ● Governance says more than 600 students, should ideally have 10 parents on council ● Possibly have School Captains as student voice reps; invite electronically if need be ● All members in favour, Belinda moves, Jason seconds 	
Anthony	Make-up of the school leadership – leadership map will be in place for approx. next five years; executive leadership will drop from 6 to 4.	
Sonja Mercer	<p>Mobile Phone use – proposed policy (consultative draft)</p> <ul style="list-style-type: none"> ● Yellow highlighted document a department-issued policy; already exists in the school, yellow highlighted parts WHS additions. ● Proposing a stricter policy; stricter than the DfE guideline in secondary schools ● Duty of care begins when students step into the school grounds or onto the school bus, so policy would apply on both ● Policy proposes to allow mobile phones on grounds, but not switched on 	

WILLUNGA HIGH SCHOOL



	<ul style="list-style-type: none"> ○ For students with genuine needs (eg. medical purposes, etc), exemptions can be applied for ○ Allows students to communicate with others (peers, teachers, families) via SEQTA and email ○ Processes document outlines expectations of students, parents, teachers and other staff; confiscation processes outlined to ensure all stakeholders are aware of what will occur. ● Governing Council and staff body recognises that this policy change will result in strong resistance from some students and families ● All Governing Council members present overwhelmingly supportive of new policy 	
--	--	--

Meeting Closed: 7:47pm.

Next Meeting: 31st October 6pm.