

Governing Council Meeting Minutes 8/8/22

Apologies: Jenni, Kerri, Alison

Last meeting minutes

Move:

Second: Jason

Catherine: Letter to Leon Bignell re: speed limit outside of school.

Amanda Rishworth not our member, needs to be sent to Rebekah Sharkie instead. Tom Kutsentonis, Blaire Boyer, Simon McMahon (Acting Mayor).

Anthony will ask Jackie to put on letterhead. Catherine will email Jackie a list of who the letter is going to.

Business arising:

Finance meeting needs to be booked before next meeting to go through reports. Anthony was unable to organise a meeting before tonight so needs to re-book. Suggested just before the GC meeting.

Anthony has the new Governing Council constitution. We nominate how many people we want on our GC and needs to be submitted by the end of the year.

Kim Hughes forwarded finance report to Governing Council members.

Jenni Mitton forwarded details of a potential canteen volunteer, but the person decided not to do it.

Anthony van Ruiten: still to do a letter of thank you to Dr Deliah. Has been spending time trying to recruit a new doctor and psychologist. Dr Deliah is still working here but has closed her books. In School Psychology cannot get people to come out this far.

Correspondence in: NIL

Correspondence Out: Letter to MPs and the letter on behalf of the school to the GP Dr Deliah

Principal's Report:

Staffing

Like all schools in the state there is a chronic shortage of teachers in almost every curriculum area. 18 months ago there was a surplus in many areas (apart from math/Science). We are struggling to get teachers in any area of learning: Visual arts, Home Ec, Math/Sci and Design & Tech.

Have accelerated two graduate teachers and fast tracked their registration to get them to fill some contracts. Many TRT's do not want to take contracts despite being trained in the areas we need. We are not the only school with unfilled vacancies. There is so much movement of teachers between

government schools during the school year that makes it hard to back fill. Impact on students with behaviour and learning a huge concern.

Has put pressure on Yr 12s in Agriculture and Child Studies. In Agriculture there is a contingency plan as there is another Year 12 teacher (Sarah Truran). Generally in Yr 12 teaching is completed by Term 3. Term 3 is mostly tying up loose ends. Sarah Truran will support the Agriculture class if needed.

Covid has had a lot to do with people making the decision to continue to teach.

Jane Barnett (Senior School Assistant Principal) has won a Deputy Principal position at Parafield Gardens for the rest of the year. We had already advertised and run a panel for B4 Learning Culture which knits together Middle and Senior School Assistant Principal. Phil Brown won that position. We bought forward his start so he has stepped into the role.

Caine Gillard (Timetabler) has won a position at Reynella East starting in a couple of weeks. Position was advertised at the start of the year and he did not apply. Sonja Mercer won that job and she will move into that role. A new Year 10 Coordinator will fill Sonja Mercer's role for the rest of the year. We will continue to try to do our best to make sure kids are not disadvantaged but we know it impacts.

Haley and I have been doing some number crunching and recruitment process for permanent teachers comes up in a couple of weeks. We are trying to project what the school looks like in 4 years time. I have to hand over a school to whoever is next that is sustainable in terms of staffing. Year 7 enrolments for next year looking like around 120. If we project into future we may be a school around 700. At 850 you get the breadth of curriculum so may have to slim down offerings if we get down to 700.

We have a number of people who intend to retire at the end of the year. Looks like we have:

4 x Math/Sci vacancies (including Ag)

1 x Visual Art

1 x Spanish

2 or 3 Tech Studies

We have identified a couple of people we may be able to convert to permanency which is great as they are high quality teachers.

We have employed an ASETO. Yay! The referee statement was extraordinary, so we are looking forward to her coming on board.

Lots of panels to run over the next term. Including 5 x leadership positions, SSO positions and Youth Work positions.

We are about to start the design concepts for the signage of the school. It has been a challenge for people to find their way. We are keen to ensure that Aboriginal culture is acknowledged visually within the school. The signs will include this, and concepts will be shared with Governing Council when they come in. Need to make Reception and Finance more obvious.

Finance Report

Finance delegations: Kim is in England at the moment, and we need two people to authorise payments. Pam and Anthony have been working towards getting Kellie (Finance Officer) a token so Kellie can authorise. Needed to notify Governing Council so you are aware that is happening.

Canteen

\$2790.40 profit to date. At the beginning of this term the new oven went in around \$2900 which will come out of the money that is in the bank. Canteen currently has just a bit more than \$32 000 cash in bank. Had range hood looked at because Nola said it was switching itself off. The electrician has advised it needs to be replaced. Needs approval from Governing Council to buy a new rangehood.

All Governing Council members approve purchase of rangehood.

We need to consider what we are going to do for Nola for her retirement. She has been in the role for 27 years. The assistant manager Kate is brilliant, but we are not sure if Kate is able to step into the Canteen Manager role. We may need to advertise and go through a process for the manager role. Anthony has asked Pam to check in with Kate to see whether she is willing to step up to full time.

Is there any way student voice can have an input to saying farewell to Nola? A card, booklet etc. **Haley to speak with Phil and Caleb to ask student voice reps.**

The school

We have variances in parent contributions. We estimated \$539 271 but have received \$422 218. The difference is around school card. We have received money to supplement the \$100 school fee refund. We would expect more as the year goes on.

The other variation is in non-budget revenue such as uniform, Yr 12 formal etc. that is sitting at \$64 542.

Cleaning and waste disposal at this point looks like it is over budget. This normally comes back to us as grants later in the year.

Variation in non-budget expenditure (depreciation). New government made us report on depreciation mid-year, so this now has to be done twice this year. We also hold a large amount of stock in uniform.

Overall budget will be improved on what we forecasted as we are saving on salaries (e.g. Assistant Principal role). having unfilled vacancies means we spend less because we get TRT supplementary from the Department for this.

Staff Report

Haley showed GC members the Instructional Rounds process.

Student Reports

N/A

General Business

Year 7 toilet sanitary situation: the pink box was being moved up to the cubicle toilets. Share the Dignity needs to come out to see the new site for the Pink Box and approve the re-placement of it there.

Positive feedback regarding a parent who fed back that she had one child at Willunga and one at Payinthe. Feedback was that the parent is very happy with Willunga.

Course Confirmation – need to send home a separate text for Year 7s to make it clear no classes are running.

Site Improvement Plan

In week 4 leaders will be undertaking a review of the Site Improvement Plan and this will be shared with GC at the next meeting.

Meeting closed 7:27