



Meeting Agenda

Team	GOVERNING COUNCIL	Date of meeting	Monday 20 th June 2022 at 6pm
Chair	Katherine Loney	Location	Willunga High School

Attendees	Katherine Loney, Jason Loney, Lisa Atkinson, Jenni Mitton, Belinda Turner, Alison Sanders, Kim Hughes, Anthony van Ruiten
Apologies	Haley Przibilla, Louisa Best
Absent	Laura McCard, Kerri Hall
Attachments	Previous meeting's minutes (16/5/22) Principal's Report Governing Council Finance Report May 2022 Canteen Balance Sheet May 2022 Canteen Profit & Loss May 2022 Consolidated Balance Sheet May 2022 Consolidated Profit & Loss May 2022 Updated Budget Summary Final Draft 2022

We acknowledge that we are meeting on the traditional country of the Kurna people and we pay our respect to Elders past, and present. We recognise and respect their cultural heritage, beliefs and relationship with the land, which continue to be important to the Kurna people living today.

Acceptance of Previous Minutes

Moved	Lisa Atkinson
Seconded	Jason Loney
Amendments	N/A

Actions from Previous Meetings / Business Arising

Name	Action	Current Status
Alison	Contact SAASPC via email requesting removing from mailing list	Completed 23/5/22
Louisa, Anthony, Hayley, Kim	Louisa, Anthony and Hayley to organise meeting with Kim	Not yet completed <i>Action: Anthony to liaise an appropriate date with Louisa and Pam</i>
Hayley, Jenni	Quotes for new oven in canteen	New oven needs to be all electric; current stock waitlist 30+ weeks. Pam to keep us posted with any news from her Good Guys contact.
Hayley	Refund authorisation – possibility for Hayley to be added	Anthony has ability to authorise any refunds via text message if necessary.
Katherine	Contact Leon Bignell on behalf of school and GC for school zone; draft post for newsletter and FB page warning parents and students of parking fines	Not yet completed <i>Action: Katherine to contact Leon Bignell on behalf of school and GC for school zone; draft post for newsletter and FB page warning parents and students of parking fines</i>

Agenda

Topic lead	Item	Actions (Who & When)
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1. Correspondence In	Letter to Governing Councils – Transitioning process to an updated model constitutions <ul style="list-style-type: none"> • Need to review the current composition of the council to ensure we meet the document requirements by the end of the year. New constitution states up to three staff and three community members permitted to be on committee, along with at least five parent members. 	Action: Anthony to determine (via the Department's intranet) what the minimum requirements for the committee are prior to next meeting
2. Correspondence Out	N/A	

Reports

Principal	As per attached report <ul style="list-style-type: none"> • First year of two year levels undertaking NAPLAN; proved to be difficult for school to manage due to staff and student absences from illness (covid, flu, etc). • Data collection on learning outcomes for students in year 7 is promising, and behaviour management needs are low, indicating successful transition process. • Most of student behaviour management occurs in year 9-10 (fairly consistent across schools); implementation of IB program through the coming years in those grades will improve wellbeing and sense of belonging. • Student/Parent/Teacher conferences will occur again in Term 3, likely in week 10 – are governing council still supportive of current format, giving students and teachers the day away from lessons to allow for conferences to occur in timely manner? <ul style="list-style-type: none"> ❖ All council members indicated their continued support of this format 	Anthony
Finance	As per attached reports <ul style="list-style-type: none"> • Kim omitted IESP figures in the report sent to GC prior to the meeting – end figures remain the same, but new report sighted during meeting documents the updated figures • Canteen currently doing well despite current price of lettuce; current profit sitting just under \$7k. <ul style="list-style-type: none"> ❖ Nola had rangehood examined by electrician, who determined it was working independently of the control board; new rangehood has subsequently been ordered. ❖ Katherine knows of volunteer that has applied to help but has not yet had a response 	Kim Action: Kim to forward updated report to Alison for redistribution to all committee members





	<ul style="list-style-type: none"> • Department made changes on the same day draft budget was finalised; updated version proposes surplus of \$269k (which is just over 50% of what dept prefers). <ul style="list-style-type: none"> ❖ All members in favour, Jason moved, Jenni seconded. • Request for three amounts to be written off from old debts dating back to 2017, totalling \$1330. <ul style="list-style-type: none"> ❖ All members in favour, Jason moved, Alison seconded. • Finance officers at school doing an exemplary job at managing debt in terms of parent reminders, etc. Kim, Anthony and Governing Council appreciates all of their hard work, thank you!! • Latest state govt initiative on Materials & Services Fee refund has created a lot of additional paperwork – all credits needed to be raised for all students (except those on School Card) by end of June. Paid fees can either be refunded or held over until the following year; mailout to all families detailing refund process completed today. • New direction from Attorney General means finance office needs to now provide figures for both calendar year AND financial year. • Proposal for Vili’s Donut Fundraiser as part of NAIDOC week for last day of term – approved by all members of Governing Council. • Entirety of finance reports – moved by Jenni, seconded by Alison. 	<p><i>Action: Jenni forward the volunteer’s details to Kim to follow up</i></p>
Staff	None provided	
Student Voice	<p>None provided</p> <ul style="list-style-type: none"> • Senior members have met a few times; discussions around energy drink and phone usage at school 	

General Business

Anthony	<p>Transitioning to new GC Constitution</p> <ul style="list-style-type: none"> • Refer to “Correspondence In” section 	
Anthony	<p>Budget – Final Approval</p> <ul style="list-style-type: none"> • Refer to “Finance Report” section; all council members in favour, Jason moved, Jenni seconded 	
Anthony	<p>Progress against Site Improvement Plan – Hayley was to update us; looking on track for what school wants to achieve, will carry over until next meeting</p>	<p><i>Action: Alison to add to next meeting’s agenda</i></p>
Anthony	Staffing updates	



	<ul style="list-style-type: none"> • Currently down 2½ staff; looking to be fully staffed for Semester 2 through Pre-Service Teachers (PSTs) • Tatachilla Lutheran College has again poached another teaching staff member; this time FT tech studies teacher, by offering more money for a semester contract. TLC behaving unethically in GC's opinion, particularly when the teacher is leaving a year 12 class during a full year contract. 	
Anthony	Update on shelter construction	School getting landscaper that completed new Year 7 area to provide price for new shelter.
Anthony	<p>D.O.C. program</p> <ul style="list-style-type: none"> • Current Doctor on Campus has recently had an increase in workload in Emergency Dept, so unable to continue consulting at school, and closing her books 30/6/22. Currently a wait period of a term to get an appt, so clearly a utilised and important program to our student body – staff and GC very appreciative of her service. School will canvas doctors in local area to see if any with passion for teen mental health are willing to fill the position. • Psychologist has gained FT position in another school, so also looking for a replacement practitioner for this service also. 	<i>Action: Anthony to write a thankyou letter on behalf of the school and Governing Council to outgoing GP</i>
Katherine	New member – Rebecca hopes to attend the next meeting, will need to be voted on by committee at that time.	<i>Action: Committee to approve new member at next meeting</i>

Meeting Closed: 7:37pm

Next Meeting: Term 3, Week 3 (August 8th)