

WILLUNGA HIGH SCHOOL

Willunga High School Locker Guidelines



Willunga High School (WHS) provides school lockers to students for their use to provide a safe educational environment for all students and staff. The school expects that students will store their belongings in their locker during the school day and will only take to class what they require for that lesson.

We have specifically purchased furniture to enhance the learning of our students and as such they have more flexible workspaces, however, there is not the space in the classroom for bags as they are a trip hazard (WH&S). We have been working with our school community to implement several policies and processes and the use of lockers enhances this. Lockers will enable students to securely lock away their property, including mobile phones which is in line with the - [DfE Mobile phone policy](#). There have been several studies done on the effect of heavy backpacks on the growing spines of young people, we are supporting this by ensuring they are not carrying heavy bags all day. It also supports the development of executive functioning skills in students and minimises the incidents (or opportunity for) inappropriate social media activity, including cyberbullying.

Guidelines and Procedures:

1. A locker along with a school lock is assigned to every student in the school at the beginning of each school year. (The use of non-school provided lock will only be permitted after negotiation through a parent meeting with a school leader).
2. The rules and conditions of locker use, including locker inspections where necessary, and searches will be published on the school website.
3. The locker is assigned to an individual student for use during the school year based on the following rules and conditions of use:
 - a) Students are personally responsible for their assigned locker (this includes any damage which may include loss or damage to any fixtures and fittings ie. graffiti, scratches, broken or damaged hinges, doors or other fittings that can be attributed to the student)
 - b) The locker is not to be used by any unauthorised person and is to be kept clean, tidy and locked at all times
 - c) Lockers are to be accessed outside lesson / instruction time only
 - d) Lockers are to be used for the safekeeping of curriculum materials, WHS uniform items and other small personal items only
 - e) WHS is not responsible for loss, theft or damage of material stored in student lockers
 - f) The year level of a student will determine the location of their allocated locker
 - g) No illegal substances, weapons or other prohibited or offensive materials are to be placed in school lockers
 - h) Lockers may be inspected by staff for compliance of use

- i) Students who enter, or attempt to enter, another student's locker are subject to consequences outlined in the [WHS Positive Behaviour for Learning policy](#).
- j) The student is not permitted to change the lock provided and any unauthorised locks will be removed by the school. School staff can access the locker for the student if they do not have their key or combination.
- k) Any class time missed due to the inappropriate use of lockers, e.g. leaving necessary materials in lockers or arriving at class with a bag or phone, will be made up at lunchtime using the WHS lunchtime catch-up procedure.
- l) Students who repeatedly fail to comply with the guidelines and procedures, resulting in them being unprepared for their learning, are subject to consequences outlined in the [WHS Positive Behaviour for Learning policy](#).
- m) The student is solely responsible to ensure the locker is cleared by the end of the school year. Failure to do so will result in the locker's contents being destroyed. The school has no responsibility to return items to the student.

Student Locker Inspections

1. A student locker search may be undertaken if there are reasonable grounds to believe that a Willunga High School rule has been or is being violated and that evidence of the violation will be found in the student's locker.
2. Every effort will be made to ensure that the student and an additional staff member will be present when a locker is searched, except in an emergency. WHS leadership may call SAPOL to search a student locker in those instances where there exists reasonable grounds to do so and without prior notice to ensure compliance with the conditions of use.
3. All requests or questions regarding student locker searches will be referred to a member of leadership.
4. If a student has reason to believe that any locker contains material that may threaten the safety or wellbeing of other person, that student is expected to immediately report the information to a school staff member. The name of the student making the report will be kept confidential.