



2 September 2020

Dear parent/caregiver

### Parent/Teacher/Student Conferences

Our term 3 parent-teacher-student conferences will be held on Thursday 17 September from 11.00am to 7.00pm. Please note students are not to attend school on this day so that all staff are available to participate in conferences.

We truly value the participation of parents/caregivers in the conferences and encourage all students to attend to take an active part in reviewing their learning. Please note that students do not receive a written report in term 3. This is an opportunity to discuss your child's progress and plan how we can work together to support your child's learning for the remainder of the semester.

To make an online booking, please refer to the booking information (see overleaf). The process is extremely easy and confirmation of your appointments is sent straight to your email. If you do not have an internet connection or email address, you can make bookings by calling reception on 8557 0100 or by attending the school in person.

**Bookings open** Wednesday 2 September at 9.00am.

**Bookings close** on Tuesday 15 September at 5.00pm sharp.

The number of interview times for each teacher is limited. If you are unable to make an appointment for one of your child's teachers, please arrange another time to meet with them by phoning 8557 0100 and organising an appointment with the teacher directly.

Please note that social distancing requirements will be adhered to and staff may be situated in different areas of the school. Appointment times have been extended to 15 minutes each to allow for movement between buildings if required. There will be staff on hand during the day to help you find teachers.

We sincerely hope to see you at our parent/teacher/student conferences.

Yours sincerely

Haley Przibilla  
Deputy Principal

Anthony Van Ruiten  
Principal



## THE EASY WAY TO BOOK **SCHOOL INTERVIEWS**

Dear parent/caregiver

Term 3 parent-teacher-student conferences will be held **Thursday 17 September 2020**.

Bookings must be finalised before **Tuesday 15 September**, when bookings for this event will close.

Interviews are strictly 15 minutes and spaces are limited. If you require more time with a particular teacher, please arrange a separate meeting by telephoning the school on 8557 0100.

Go to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) and follow these simple instructions.

 

Simply enter the code:  
**xz83f** (all lower case)  
and press "Go".



Enter your details (including email address)



Select the subject teachers you wish to see



Select the appointment times that suit your family best



When you click **FINISH** your interview timetable will be emailed to you automatically. If you do not receive your email immediately – **check your junk mail folder and make sure you have spelled your email address correctly. DO NOT DELETE the email you are sent. You may need to refer back to it.**

You can return to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) at any time and change your interviews via a link in the email that was sent to you until the bookings close on 15 September.