ICT POLICY

Learning Technologies is an integral part of the curriculum in the school and it is the responsibility of each student to behave responsibly with its use. Students at Willunga High School who use the computer facilities, must agree, along with their parents or guardians, to the following:

Parents and caregivers are requested to read through this policy with their son/daughter and sign the agreement below. Students will be denied access to the computer facilities until this agreement is signed. If there are any details that need clarifying please contact the school.

I have read the Willunga High School STUDENT USE OF ICT RESOURCES POLICY and agree to abide by the outlined rules. I understand I am liable for any repairs and/or replacement to ICT equipment as a result of malicious damage caused by the student named below.

USE OF ICT RESOURCES AGREEMENT

Student Name: ___________________________________________ Date: __________________

Student Signature: ______________________________________ Date: __________________

Parent/Caregiver Name: ___________________________________ Date: __________________

Parent/Caregiver Signature: ________________________________ Date: __________________

Use of Computers

- Students who borrow out the Macbooks for a lesson will have their name recorded against the Macbook number issued to them and it is the responsibility of the student to ensure the Macbook is in the same condition as when it was borrowed.
- Any malicious damage, including damage caused by food & drink to the Macbooks or other computer equipment caused by the student will be dealt with according to the consequences below and will be held responsible for repairs/ replacement costs.
- It is the responsibility of the student to report faults or difficulties to the teacher in charge immediately they become aware of them, and to alert the teacher to misuse of the resources by other students.
- Students are not to eat or drink whilst using any computer equipment. These consumables can do serious damage to computing facilities and any student caught eating or drinking around the computer facilities will be dealt with accordingly.
- Students will not attempt to gain access to other student’s data.
- Students are not to alter the configuration of the computers including screen savers and backgrounds.
- Students using computers may have their activity on the computer monitored by authorised staff.
- Students files held on any media or on WHS network, may be viewed and inspected for inappropriate material by authorised staff.
- Students are advised to purchase a USB for backup of work.
- Students are not permitted to install or remove any software on the system, access, hide or alter system files, or in any way compromise, printing or internet accounts from other students or staff. Any evidence of this practice will result in swift and appropriate action for the offending student(s). It is very important that students understand that they do not give their passwords to anyone and that they change their passwords regularly.

Consequences

Failure to abide by any of the rules listed in this document may result in the following:

- Loss of access to computer for a period of time, focus room, lunch time detention, internal suspension or external suspension.

Success, Respect, Fairness, Safety, Responsibility