Minutes of the Meeting held Monday 15 June, 2015
At 7pm in the Resource Centre

Opened 7.00 pm

1. Welcome and Apologies

Present
Cheraleen Barrett (Treasurer) Deborah Carey-Burrows (ComR) Avril Dargie (Staff)
Malcolm Dean Kasandra Harris Nigel Mallaber (Deputy Chair)
Ray Martin Liz Milford (Secretary) Kirri Minnican (Acting Principal)
Simon Rothwell (Chair) Breandan Wolff

Apologies
Andrew Biddle Leon Bignell Gail Kilby (Onkaparinga Rep)
Haley Przibilla (Staff) Margaret Staples (ComR) Matthew Usher
Shaun Walsh (Staff)

Attendees Cindy Davies

2. Acceptance of the previous minutes (11 May 2015)

The minutes of the Governing Council meeting held on 11 May 2015 were accepted by Nigel Mallaber and seconded by Kirri Minnican. All in favour. Carried

3. Business Arising from the previous minutes (11 May 2015)

- Simon Rothwell mentioned that a farewell present (travel cases) had been purchased and presented to Janelle Reimann on behalf of the Governing Council.
- Kirri Minnican said a Cancer Foundation fundraising lunch will be held on 16 June 2015 from 11.45am to 1pm in the Hospitality Centre. Cost is $20 per head.
- Liz Milford noted that all but one Governing Council member now have paperwork completed/due for near completion for DCSI Screening Checks.

4. Correspondence in

- SAASPC Parent Conference flyer.
- Looking Glass Garden Open Garden flyer – this is Jeff Glass’s garden and the money raised from this day is taken to give to an orphanage in Vietnam on the Vietnam trip.
- Letter from the Turner family re sponsorship for Jayden Turner for State Rugby – standard response to this is to offer $50 from the school/Governing Council. Avril Dargie mentioned that the SRC are keen to support this. Governing Council members supported this $50 payment.
- Acknowledgement from the Hon Susan Close, Minister for Education and Child Development re letter on school utility costs.
- SAASPC affiliation renewal reminder.
- SAASSO weekly update bulletins.

5. Correspondence out

Letter from Kirri Minnican to Hon Susan Close re school utility costs.
6. Reports and Committees

Principal Report
Kirri Minnican tabled the Principal’s Report including mention of:

- New Principal, Tony Greene, to commence week 2, term 3
- Partnership Review
- SFD
- Budget
- Assessment and Reporting
- Staffing
- ICT
- Student Wellbeing
- School Successes – music, drama, sport and a range of activities
- Parents and Friends Group – ideas on how this could potentially work in the future would be appreciated from Governing Council members.

Finance Report
Cheraleen Barrett reported on the recent Finance meeting held on Friday 12 June:

- Year to date surplus $668 728.69, cash at bank and at call investments $636 195.78.
- TRT overspend of 136 days due to a change in the calculation formula. 75% of the total will be able to be reclaimed for sick leave claims of less than 5 days due to this change (creating a significant shortfall).
- The global budget as set in April was in deficit for over $33 000 in April, $86 000 in May and $100 000 in June. This shortfall is essentially due to money not yet received from the Department and should pretty much resolve in time but it is tricky to manage until this money arrives in the account. Some smart decisions re re-use of equipment and facilities are being made at present to partially counteract this deficit problem rather than outlaying for new purchases etc at this time.
- The Canteen has $57 000 cash at hand but sales are currently down in relation to this time in 2014.
  - However, it can be noted that overall the Canteen is still run at a profit which is impressive (as few school canteens make ends meet).
  - Ray Martin mentioned that the additional hours and work done by Nola would be very hard to replace should she leave and that such a profit as currently noted would be unlikely to exist without finding a replacement willing to volunteer such large amounts of time.
  - Suggestion was made to look into getting EFTPOS access for students to encourage on site spending at the canteen (instead of senior students leaving the grounds to purchase food elsewhere). Cindy Davies mentioned that the allowance of EFT direct payments to the school account have been a positive step to encouraging payments. Malcolm Dean mentioned an app in use in a local school that offers an alternative way for online pre-ordering and payment.
- The newly revised budget shows there should be $43 080.78 remaining by the end of the year. Request is made to the Governing Council to ratify this document. Cheraleen Barrett put forward a motion to accept the amended 2015 budget as revised on June 12, 2015. This motion was seconded by Kasandra Harris. Governing Council members voted in favour of this.

  All voted in favour. Carried.

Staff
Avril Dargie had no staff business to report.

Wellbeing Report
Avril Dargie tabled a Student Wellbeing report. This included mention of the STAR team, review of the attendance policy and procedure, Positive Psychology strategies and training, selection of a new CPW, Cybersafety, social work students and the SRC.
Chairperson Report
Simon Rothwell recently attended Janelle Reimann’s school farewell assembly and mentioned the forthcoming dinner for Janelle in a couple of weeks.

Liz Milford said that Janelle Reimann’s farewell dinner will be held on Friday 26 June at the Flagstaff Hill Golf Course. Prepayment is required to attend this ($45, was due 12 June 2015). Kirri Minnican said there are only 4 spots left for this dinner. Liz said that a request has been received to assist Margaret Staples in getting to this dinner – Simon Rothwell offered assistance for this. Cindy Davies mentioned that there was a possibility that transport on a bus from the school may be organised.

Canteen Report
Deborah Carey-Burrows said there were now 9 volunteers in the canteen and that business is going well. A discussion meeting will be held between Deborah and Nola in the near future to work through a number of canteen matters.

Cybersafety
Simon Rothwell has no further business.

SRC
No SRC report was given.

7. General Business

Car parking
A complaint has been received in relation to car parking issues at the front of the school. Simon Rothwell advised the complainant to contact the Onkaparinga Council on this matter.

Special Classroom
The special classroom is now in place and fencing will be placed around this to ensure student safety.

8. Next Meeting: Monday 3 August, 7pm in the Resource Centre

Meeting Closed 8.25 pm

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<tr>
<th>Action</th>
<th>Responsible</th>
<th>Due</th>
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<tbody>
<tr>
<td>Discuss / submit agenda items for the next Governing Council Meeting</td>
<td>All Governing Council</td>
<td>By close of business on the Friday prior to the meeting.</td>
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