Minutes of the Meeting held Monday 16 February, 2015
Following the AGM in the Resource Centre

Opened 7.55 pm

1. Welcome and Apologies

Present
Cheraleen Barrett (Treasurer) Andrew Biddle Deborah Carey-Burrows (ComR)
Avril Dargie (Staff) Malcolm Dean Nigel Mallabeer (Deputy Chair)
Ray Martin Liz Milford (Secretary) Kirri Minnican (Asst Principal)
Haley Przibilla (Staff) Janelle Reimann (Principal) Simon Rothwell (Chair)
Margaret Staples (ComR) Matthew Usher Shaun Walsh (Staff)

2. Election of Office Bearers

Chairperson Simon Rothwell
Deputy Chairperson Nigel Mallaber
Secretary Liz Milford
Treasurer Cheraleen Barrett

Grounds Committee - Deborah Carey-Burrows
Canteen Committee Deborah Carey-Burrows
Cybersafety Committee Malcolm Dean Simon Rothwell Matthew Usher
Finance Committee Cheraleen Barrett
Well Being Committee Deborah Carey-Burrows
Community Reps Margaret Staples Deborah Carey-Burrows

Staff Representatives Avril Dargie Kirri Minnican Haley Przibilla
Shaun Walsh

Principal Janelle Reimann

3. Acceptance of the previous minutes 1 December 2014)

The minutes of the Governing Council meeting held on 1 December 2014 were accepted by Malcolm Dean and seconded by Matthew Usher. All in favour. Carried

4. Business Arising from the previous minutes (1 December 2014)

Avril Dargie noted that the Christian Pastoral Care worker is now working 10 hours per week.

Haley Przibilla said that the National Partnerships program has been funded to cater for 19 students in the Autism spectrum.

Janelle Reimann mentioned that the Corellas are once again a problem at the school.

5. Correspondence in

- SAASSO weekly update bulletins
- SAASSO School Post
6. Correspondence out

Nil since the last meeting on 1 December 2014.

A number of items were earmarked for Correspondence out prior to the next Governing Council Meeting:

- Thankyou letters to be sent to outgoing Governing Council members Mark Munzberg, Wayne Ward and Kylee-Anne Weakley on behalf of the Governing Council.
- All Governing Council members agreed to have their contact details added to a contact list and that this may be circulated within the group by the Governing Council Secretary.

**ACTION:** Liz Milford to attend to the above matters and report back at the next Governing Council Meeting.

7. Reports and Committees

**Principal Report**

Janelle Reimann noted that all Governing Council members must have DECS approved Police Checks done. New members will need appropriate paperwork sent to them to complete. Liz Milford will work with school staff to find out who needs these checks and to organise sending of paperwork as required.

**ACTION:** Liz Milford to look into matter of Police Checks for new and existing Governing Council members.

**Finance Report**

Cheraleen Barre had no business to report but three motions as tabled in the AGM Finance Report were discussed and approved:

1. The Principal has recommended to the Governing Council that the following officers have authorisation to sign purchase orders: Chris Walters, Cindy Davies and Amy Hughes.

   This motion was accepted by Margaret Staples and seconded by Andrew Biddle. **All in favour. Carried**

2. The Principal has recommended to the Governing Council that the following staff be authorised to sign cheques on both the Consolidated and Canteen Accounts: Janelle Reimann, Kirri Minnican, Shaun Walsh, Chris Walters, Cindy Davies, Amy Hughes and the Janelle Reimann and Chris Walters together are authorised to transact EFT payments.

   This motion was accepted by Malcolm Dean and seconded by Deborah Carey-Burrows. **All in favour. Carried**

3. The Principal has recommended to the Governing Council that the following staff be authorised to have a school credit card: Janelle Reimann, Jude Boyle and Chris Walters.

   This motion was accepted by Ray Martin and seconded by Andrew Biddle. **All in favour. Carried**

**Canteen Report**

Deborah Carey-Burrows said the Canteen is off to a good start but there has been some concern re lack of communication re when students are being offered a free lunch and Canteen oversupply may result. There has also been some concern re Canteen funds being used elsewhere and that this has not been directly communicated to the Canteen Manager in a timely matter. Mention was also made that the new air-conditioner in the Canteen is very good.

8. General Business

**Principal’s Tours**

Principal’s Tours will be held on February and March 18.

**Meeting Dates for 2015**

It was agreed that meetings will be held on Monday nights at 7pm during Weeks 3 and 8 of each term.
Dates for 2015 will therefore be:

<table>
<thead>
<tr>
<th>Term 1</th>
<th>Term 2</th>
<th>Term 3</th>
<th>Term 4</th>
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<tbody>
<tr>
<td>16 February</td>
<td>11 May</td>
<td>3 August</td>
<td>26 October</td>
</tr>
<tr>
<td>(AGM) (week 4)</td>
<td>15 June</td>
<td>7 September</td>
<td>30 November</td>
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Pupil Free Days
Term 1: Friday March 6 Training Day
Term 2: Friday June 5 Partnerships Day for all local schools and Pre School

All Governing Council Members voted in favour of approving these Pupil Free days.

Stationery Lists
Malcolm asked if the student stationery required list could be reviewed. Mention was made that Janelle Reimann and Haley Przibilla have been trying to do this recently but it is not as straightforward as it seems.

Acquaintance Night
Nigel Mallaber mentioned the recently held Willunga High School Acquaintance Night clashed with others in the cluster and this caused problems for some parents who could not attend both.

School Violence
Andrew Biddle asked about the number of fights that are reportedly occurring in the school at present. Janelle Reimann said that excessively noisy Corella issues coupled with Facebook and community drug problems has created recent problems with a minority of students. The Police are handling these issues on a case by case basis and school staff are working hard to resolve these problems with exclusions and suspensions as required. The school will not tolerate violent threats or action in any way and is committed to stamping this out quickly and sensibly for the benefit and security of the vast majority of well behaved students.

Text Messages
Andrew Biddle asked why text messages being received from the school are being truncated. Liz Milford said she had recently asked the school front office staff about this and that this is now being sorted out. The problem has occurred as the service being used only allows 127 character messages, which some staff have not been aware of.

9. Next Meeting: Monday 16 March, 7pm in the Resource Centre

Meeting Closed 8.51 pm

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Willunga High School Governing Council
Actions from the minutes of the meeting held 16 February 2015

<table>
<thead>
<tr>
<th>Action</th>
<th>Responsible</th>
<th>Due</th>
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<tbody>
<tr>
<td>Look into matter of Police Checks for new and existing Governing Council members.</td>
<td>Liz Milford/Manaza Shorrock</td>
<td>16 March 2015</td>
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<tr>
<td>Thankyou letters to be sent to outgoing Governing Council members Mark Munzberg, Wayne Ward and Kylee-Anne Weakley on behalf of the Governing Council.</td>
<td>Liz Milford</td>
<td>16 March 2015</td>
</tr>
<tr>
<td>Prepare and circulate the 2015 Contact List to all Governing Council members.</td>
<td>Liz Milford</td>
<td>16 March 2015</td>
</tr>
<tr>
<td>Contact Governing Council nominees who were not in attendance at the meeting to let them know meeting election outcomes.</td>
<td>Liz Milford</td>
<td>16 March 2015</td>
</tr>
<tr>
<td>Discuss / submit agenda items for the next Governing Council Meeting</td>
<td>All Governing Council</td>
<td>By close of business on the Friday prior to the meeting.</td>
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