Minutes of the Meeting held Monday 17 June, 2013
In the Special Education Centre

Opened 7.00pm

1. Welcome and Apologies

Present
Cheraleen Barrett (Treasurer) Jude Boyle (Staff) Malcolm Dean (Deputy Chair)
Liz Milford (Secretary) Mark Munzberg Haley Przibilla (Staff)
Janelle Reimann (Principal) Simon Rothwell (Chair) Michele Small
Shaun Walsh Wayne Ward Leisa Yanner (Staff)

Apologies
Gail Kilby (Onkaparinga Rep) Margaret Staples (Com. Rep.) Sandra Waye
Kylee-Anne Weakley

3. Acceptance of the previous minutes (13 May 2013)

The minutes of the Governing Council meeting held on 13 May, 2013 were accepted by Malcolm Dean seconded by Mark Munzberg. All in favour. Carried

Michele Small left the meeting.

4. Business Arising from the previous minutes (13 May, 2013)

- Read the DBCDE booklet and report back to the Governing Council (Malcolm)
  Malcolm Dean said this was a well prepared booklet and a good, interesting read. It is available online at www.dbcde.gov.au/easyguide. This link will be placed on the website by Jude Boyle in the near future.
- Leon Bignell requested more information on the gym proposal. Janelle Reimann will attend to this soon.
- Shaun Walsh reported that he has had discussions with Lyn Rowe from the health and well being team. Lyn is interested in presenting to the governing council on the strategies for the Relationships and Sexual Health programs currently deployed at WHS. Date to be confirmed by Shaun.

5. Correspondence in

- DECS Letter re Bullying Data
  Janelle Reimann said that 400 surveys were sent out and 64 responses received. These responses outlined a variety of results on bullying types, location and frequency.
- SAASPC Affiliation letter
- Parents Say, May 2013
- School Post, Term 2 2013
- SAASSO weekly update bulletins

6. Correspondence out

- Authorised response to DECS re PIE Grant paperwork for completion
7. Reports and Committees

- **Principal** - report as circulated by email prior to the meeting

Janelle Reimann asked if Governing Council members were happy with the current school photographs. A poll was taken on preferences whether we want a class photo with individual class pictures or individual pictures of every child in the year instead of the class picture. It was suggested that the SRC have the final decision on this matter.

Timing of Governing Council meetings was raised by Janelle Reimann. Unfortunately making meetings earlier is not possible for several members but it was suggested that Skype could perhaps be trialled for future meetings.

The parent portal was discussed and some concern raised about intermittent and difficult access to this. It was suggested that a slip be included with the semester reports with instructions and contact for any problems.

- **Finance**

The finance report was tabled to all present.

Cheraleen Barrett, Malcolm Dean and Janelle Reimann reported on the list of motions proposed:

1. **Motion:** The Governing Council accepts the amended 2013 budget as proposed by the Finance Committee.

   Janelle Reimann talked to this item and explained a number of programs had been left off the original budget but the final figures are still lower than the original budget.

   Moved by Malcolm Dean, seconded by Cheraleen Barrett. **All in favour. Carried**

2. **Motion:** The Governing Council approves that the unrecoverable M&S debts incurred in the 2012 year be written off.

   Janelle Reimann said this is in relation to a request from the audit report.

   Moved by Leisa Yanner, seconded by Malcolm Dean. **All in favour. Carried**

3. **Motion:** The Governing Council accepts the 2012 audit reports for the school, canteen and Waverley Park, along with the recommendations, as tabled.

   Moved by Malcolm Dean, seconded by Wayne Ward. **All in favour. Carried**

4. **Motion:** Governing Council approves an expenditure of up to $25 000 for the upgrade of the school canteen.

   Janelle Reimann said our canteen does a wonderful job and the canteen is in need of upgrade. This will include removal of asbestos tiles and upgrade of counters and cupboards.

   Moved by Simon Rothwell, seconded by Liz Milford. **All in favour. Carried**

5. **Motion:** The Governing Council accepts the report of the Finance Committee.

   - In the consolidated account a year to date deficit of $80715.23 was recorded. Cash at bank and investments total $1,159,682.77.
   - Waverley Park recorded a year to date surplus of $1926.
   - The Canteen recorded a year to date surplus of $17,913.

   Moved by Liz Milford, seconded by Leisa Yanner. **All in favour. Carried**

Janelle Reimann mentioned she had had a recent conversation with another principal re school spending on our servers after the fire issue in 2011 (as DECS refused to completely pay for this). He reported this to SASPA and Janelle Reimann has now received a phone call saying this matter is being further looked into. It is possible we may get repayment for the $130 000 it cost the school to sort the servers out. If this money comes in then it may possibly be channelled towards the gym project in the future.

- **Staff**

Leisa Yanner said that there is concern about doors not being locked to office areas and computer cupboards. There is also some concern about children congregating around doorways making it difficult to move through.
Janelle Reimann said the exams held recently went well. Leisa Yanner also mentioned the online texts for Year 8's are working well. Haley Przibilla mentioned the Special Ed SSO was working out very well.

- **Chairperson**

Simon Rothwell had no Chairperson matters to report.

- **National Partnerships**

National Partnerships presentation by Haley Przibilla and Jude Boyle. An interesting, interactive presentation was given via the newly acquired Ipad Minis in the Special Education room.

- **SRC**

A written SRC report was not available.

- **Canteen**

Michele Small left the meeting before this item and no report was given.

- **Cybersafety**

Jude Boyle said we are now in the implementing stage of the Cybersafety plan. Communication with the community is improving and the next meeting will be held early in Term 3.

- **Grounds**

A grounds meeting was held on Thursday 16 May. This was attended by Governing Council representatives Janelle Reimann, Simon Rothwell, Wayne Ward and Leisa Yanner.

Items discussed included:
- New classroom locations
- Potential new car park area
- Outdoor gym
- Removal of olives
- Resurfacing tennis courts
- Doorways to construction student involvement

8. **General Business**

**Canteen Upgrade**

Mark Munzberg asked how the proposed Canteen upgrade would be funded. Janelle Reimann said that the Canteen upgrade will be predominantly self funded from their own account.

9. **Next Meeting:** Monday 5 August, 7pm in the Resource Centre

Meeting Closed 8.55 pm

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**Willunga High School Governing Council**

*Actions from the minutes of the meeting held 17 June 2013*

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<thead>
<tr>
<th>Action</th>
<th>Responsible</th>
<th>Due</th>
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<tbody>
<tr>
<td>Discuss / submit agenda items for the next Governing Council Meeting.</td>
<td>All Governing Council</td>
<td>By close of business on the Friday prior to the meeting.</td>
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