GOVERNING COUNCIL

Minutes of the Meeting held Monday 7 November 2016
7pm in the Resource Centre

Opened 7.00 pm

1. Welcome and Apologies

Present: Cheraleen Barrett  Ray Martin (Chair)  Liz Milford (Secretary)
Simon Rothwell  Megan Ring (Staff)  Kirrily Tugwell (Canteen Rep)
Petra Turner (Community Rep)  Matthew Usher  Anthony van Ruiten (Principal)

Attendees: Avril Dargie  Cindy Davies

Apologies: Andrew Biddle  Leon Bignell  Phil Boyle (Staff)
Hannah Georgesson (Staff)  Kasandra Harris (Deputy Chair)  Gail Kilby (Onk Council)
Breandan Wolff (Treasurer)

3. Acceptance of the previous minutes (12 September 2016)

Minutes from the meeting held on 12 September 2016 were accepted by all present. Moved by Petra Turner, seconded by Ray Martin.

4. Business Arising from the previous minutes

- Consider methods for the gathering of parental feedback on the EFTPOS machine and progress this matter to the next stage (Anthony van Ruiten). Anthony van Ruiten said he placed a notice in the last newsletter but no responses have been received.

5. Correspondence in

- SAASSO weekly update bulletins
- School Post Term 4 2016

6. Correspondence out

- Nil

7. Reports and Committees

Principal Report

Anthony van Ruiten discussed his report as tabled with comments about:

- Sad passing of Janelle Reimann with a number attending her recent funeral
- Year 12 Graduation was well attended and celebrated
- Awards Ceremony to be held soon
- Transition visits from primary school students will happen shortly
- Forthcoming transitions from middle to senior school have been programmed
Petra Turner queried the timing of these as this is the week of the Volleyball competition when many students will be away. Anthony van Ruiten explained the timing was unfortunate but unavoidable at this time.

- STEM Works project

Finance Report
Brendan Wolff was an apology for the meeting so Cindy Davies presented the Finance Report:

- Year to date surplus of $158,556.90 with Cash at bank and at call investments totalling $461,011.84.
- Current receivable debts total $220,716.94 with 81 families owing from 2013 – 2015 and 121 families from 2016.
- 3 year cash flow summary shows a closing cash balance of $120,778 for 2016.
- Materials and Services Charge – seeking approval on watermarked copy to increase the fees to $500. Community members have been invited to the meeting to discuss (no attendees). A couple of suggestions were made to slightly amend the writing in the Dear Parent letter to add a little more information about the fee increase. A motion was moved by Matthew Usher to approve the watermarked copy to increase the Materials and Services fees to $500 and to progress to polling. Seconded by Simon Rothwell. All in favour. Carried.
- Canteen year to date surplus of $5968.11 has been recorded with sales to date totalling $116,954.98.
- DCSI clearances are required for Canteen volunteers and the cost of $55 each will be paid from the Canteen account.
- The EFPOS machine issue was discussed in detail and ideas for next steps in the process raised. Ray Martin offered to act as a key support person in the forthcoming implementation process. Kirrily Tugwell suggested that staff from the Finance department should also be involved in this process.
- Regular meetings and monthly finance report meetings are now being held with Nola.

Staff Report
Megan Ring mentioned that Hannah Georgeson is now away on maternity leave and has won a position at Aberfoyle Park so will not be returning to Willunga High School in 2017. She also asked if there were particular ways the Staff Representatives could contribute to Governing Council in the future. Liz Milford commented that the current format with more than one staff representative works well as different matters are tabled by each.

Chairperson Report
Ray Martin said he had no business to report.

Canteen Report
Kirrily Tugwell had no further Canteen business to report.

Community Report
Petra Turner did not have any Community matters to report.

8. General Business

Volleyball Trip Fundraising for 2017
Petra Turner said she had had a parent approach her re fundraising for the volleyball trip in 2017 with suggestions that this be coordinated by parent and students rather than relying on the support from teachers. Anthony van Ruiten said there were some very strict rules around fundraising matters with processes that could not be overlooked. Suggestion was made that further discussion on this between interested parents and the Principal should occur in the future.

In-School Psychology
Avril Dargie spoke about student welfare and mentioned our attendance rate has increased by 3.2% this year which is great. She introduced the In-School Psychology program (as per tabled leaflet) and briefly spoke about the benefits of this program. At present there is a Doctor who is keen to provide a visit service to the school and also a Psychologist who is potentially available too. A Service Agreement between the School and Psychologist is required before this can be advanced. Avril asked for Governing Council members to consider the In-School Psychology service and provide feedback and comments back to her. Anthony van Ruiten spoke to this and said he felt this would be a good strategy to potentially support some children a little earlier than the FLO program entry point and that this would be beneficial. The service is free to children and parents but referral to this service must come from a Doctor (which can be the visiting school Doctor). Ten sessions are available to each
student. All costs are covered by Medicare (bulk billed). Simon Rothwell moved that in principle support for this program be granted. All Governing Council members agreed with this motion.

***Children Seeking Help and Well Being Support***

Petra Turner raised the issue of children not feeling confident in seeking help and support at times of need and asked if there were programs in place to help support this and measures to improve this in the future. Anthony van Ruiten said there were gaps that were being addressed and progressed.

***Governing Council Dinner***

The Bush Inn was suggested as a possible venue.

**ACTION**: Liz Milford will find a suitable venue and arrange a booking.

***Drugs and Alcohol***

Matthew Usher asked whether active policing of the Drugs and Alcohol policy was made. Anthony van Ruiten said that the policy was actively monitored but was not aware of any breaches of this. The process currently in place was discussed.

9. **Next Meeting**: Monday 5 December. Time and venue to be advised.

Meeting Closed 8.30 pm

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<tr>
<th>Action</th>
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<th>Due</th>
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<tr>
<td>Find a suitable venue and book for the final Governing Council dinner meeting on Monday 5 December.</td>
<td>Liz Milford</td>
<td>Prior to 5 December 2016</td>
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<tr>
<td>Discuss / submit agenda items for the next Governing Council Meeting.</td>
<td>All Governing Council</td>
<td>By close of business on the Friday prior to the meeting.</td>
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