5 August 2016

Dear Parent/Caregiver

As part of Willunga High School’s Student Transition Programme, parents/caregivers are invited to take part in the Individualised Learning Plan (ILP) process.

**What does the Individual Learning Plan (ILP) provide?**
The main emphasis of the ILP is to provide secondary schools with learner related, personalised information about students entering Year 8. The information gives a “snapshot” of student achievement, strength, skills, talents and future goals, from a parent/caregiver perspective.

**How does Willunga High School use this information?**
The information we gain from the ILP is used to support students in a successful start to secondary school. Information is shared with relevant teachers, Year Level Coordinator and the Assistant Principal and used to support learning programmes and identify students’ specific needs and interest areas. The ILP and its information will be “tracked” through the individual student’s time at school and all information remains confidential.

**What is the role of parent/caregiver and student in this process?**
Parent/caregivers are asked to complete the appropriate ILP form enclosed with this letter. It hopefully provides a great opportunity for families to have some sharing time and direction setting opportunities. The ILP forms will need to be returned on completion to Willunga High School, along with the other enrolment paperwork, via the self-addressed envelope provided.

**What about Year 7 Teacher and Student feedback?**
Official “handovers” take place during Term 4. These involve staff from Willunga High School and relevant primary school staff. Students will have the opportunity to provide feedback about themselves at a later date.

Should you have any questions or queries relating to the ILP process, then please feel free to make contact with me at the school, on 08 8557 0100 or via email haley.przibilla@whs.sa.edu.au.

A copy of the ILP proforma is also available on the Willunga High School website.

Yours sincerely

Haley Przibilla  
Assistant Principal Middle School

Anthony van Ruiten  
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